

NEOCITY PROPERTY OWNERS' ASSOCIATION
BOARD OF DIRECTORS MEETING
August 4, 2025 – 1.30 p.m. or as soon thereafter as possible
Commission Chambers (4th Floor)
1 Courthouse Square
Kissimmee, Florida 34741

Board Members

Cheryl L. Grieb, President & Treasurer
Peggy Choudhry, Vice President & Secretary
Brandon Arrington
Ricky Booth
Viviana Janer

AGENDA

Hear the Audience

Except for those matters specifically exempted under the State Statute and Local Ordinance, the Board shall provide an opportunity for public comment prior to the undertaking by the Board of any action on the agenda. The Board will not vote on any item during this portion of the meeting. Rather, this portion of the meeting is to allow for public comments to be heard on items that are on the agenda for that meeting. Comments will be limited to three minutes. Proper decorum will be observed.

Regular

1. Approval of the meeting minutes of June 2, 2025.
2. Approval of the Fiscal Year 2025-2026 Meeting Schedule.
3. NeoCity Update to be presented by Amanda Clavijo.

Adjournment

In accordance with Florida Statutes, Chapter 286.0105, any person wishing to appeal a decision made by the Board with respect to any matter considered at such a meeting or hearing, will need a record of the proceedings. For such purposes he or she may need to ensure that a verbatim record of the proceedings is made, which may include the testimony and evidence upon which the appeal is based.

NEOCITY PROPERTY OWNERS' ASSOCIATION

BOARD OF DIRECTORS MEETING

June 02, 2025 – 1:30 p.m.

Commission Chambers (4th Floor)

**1 Courthouse Square
Kissimmee, Florida 34741**

Board Members

Cheryl L. Grieb, President and Treasurer
Peggy Choudhry, Vice President and Secretary
Brandon Arrington
Ricky Booth
Viviana Janer

MINUTES

The meeting was called to order at 2:23 p.m.

Hear the Audience

There were no public comments provided at this meeting.

Public Hearing

1. Approval of Resolution #25-002R to adopt the final Fiscal Year 2025/2026 budget.

A MOTION was made by Member Janer and SECONDED by Member Arrington that the NeoCity Property Owners' Association (POA), Board of Supervisors, to adopt Resolution #25-002R to adopt the final Fiscal Year 2025/2026 budget. MOTION carried 4-0.

Regular

2. Approval of the meeting minutes of March 17, 2025.

A MOTION was made by Member Janer and SECONDED by Vice President and Secretary Choudhry that the NeoCity Property Owners' Association (POA), Board of Supervisors, to approve the Meeting Minutes of March 17, 2025. MOTION carried 4-0.

3. NeoCity Update to be presented by Amanda Clavijo.

Ms. Sara Smith, Special Projects Manager, provided an update. She explained that the NeoCity Academy students presented their designs for the NeoCity entry way monument to the NeoCity Design Board and that the NeoCity Design Board will choose various elements from each submission to create the monument; the National Science Foundation (NSF) Innovation Engine submitted Strategic Plan; the Engine's Innovation Day will be hosted at NeoCity where the prospective year three funding recipients will present their projects; each project is anticipated to be ready within two years of receiving funding to reach commercialization; preparing for the Association Kick Off in August 2025; and the next NSF site visit will be held virtually in September 2025 and will determine the type of funding the Engine will receive for years three through five.

Ms. Smith proceeded, all 83 tools have been purchased under the Department of Defense Cornerstone RESHAPE contract; construction is on track for the Center of Neovation; and 16 of the 17 tools for the Build Back Better Advanced Packaging project have been approved for procurement by Economic Development Administration (EDA).

The POA adjourned at 2:29 p.m.

Prepared by: Raeann Rodriguez, Board Support Services Specialist

Minutes approved by the POA on:



Property Owners' Association

August 4, 2025



Item #1

Approval of the Meeting Minutes of June 2, 2025.



Item #2

Approval of the Fiscal Year 2025-
2026 Meeting Schedule.



**NeoCity Property Owners' Association
FY26 Meeting Schedule
1 Courthouse Square, BCC Chambers, Kissimmee, FL 34741**

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| Monday, November 3, 2025, at 1:30 pm, or as soon thereafter as possible. | First Annual Regular Meeting |
| Monday, March 2, 2026, at 1:30 pm, or as soon thereafter as possible. | Regular Meeting, Recommended Budget |
| Monday, June 1, 2026, at 1:30 pm, or as soon thereafter as possible. | Regular Meeting, Final Budget |
| Monday, August 3, 2026, at 1:30 pm, or as soon thereafter as possible. | Regular Meeting |



Item #3

NeoCity Update.



Design Review Board

- The Design Review Board met on July 8th and approved an initial design for the TWA pump house and accompanying restroom.
 - Note: The below renderings do not include required landscaping.



Design Review Board

- The Design Review Board also reviewed building orientation and design options for the multi-use lab funded by the Florida Job Growth Grant Fund.

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